

HISTORIC **FOURTH** AVENUE

FOOD BOOTH/TRUCK APPLICATION SPRING STREET FAIR – MARCH 19-21, 2027 FIRST COME FIRST SERVE

It is the applicant's responsibility to read and understand all information in this application.
Application does not guarantee acceptance.

Name: _____

Business Name: _____

Address: _____

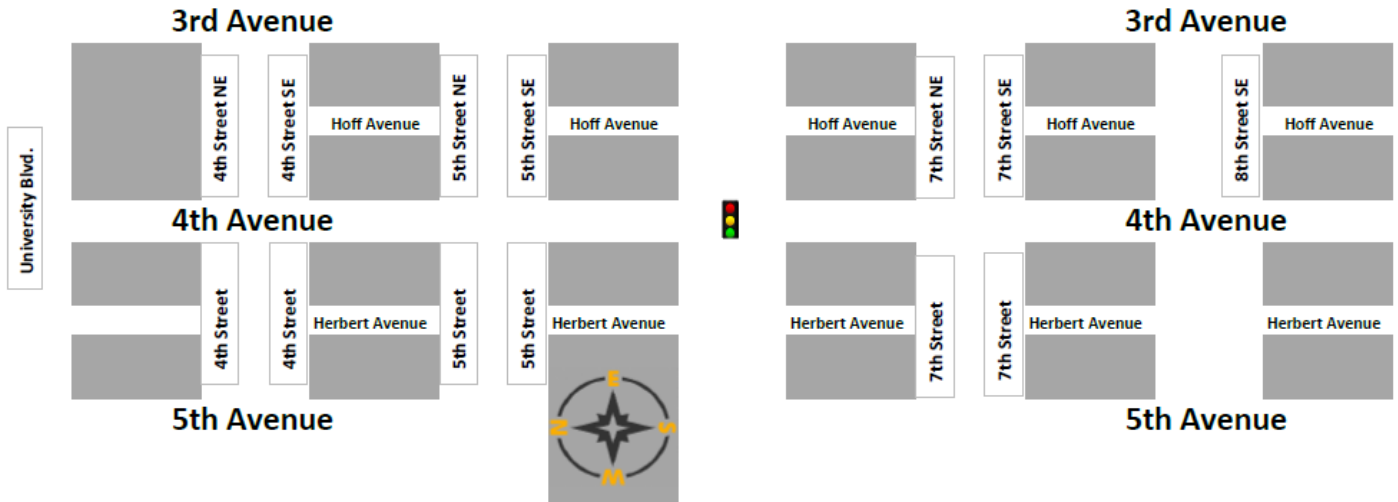
Phone: _____ Email: _____

FEES

Booth Requirements	Cost Per Booth				Total
Food Booth Fee	10' x 10'	10' x 20'	10' x 30'	10' x 40'	
Corner	\$1700	\$3400	\$5100	\$6800	
Second from Corner	\$1425	\$2850	\$4275	\$5700	
Third from Corner	\$1150	\$2300	\$3450	\$4600	
Fourth & Beyond from Corner	\$875	\$1750	\$2625	\$3500	
Each Additional Linear Foot	\$150/ft.	\$150/ft.	\$150/ft.	\$150/ft.	
Food Vendor Storage Trailer/Vehicle Parking (Limited Availability within Fair Permit Boundaries)	\$30/ft.	\$30/ft.	\$30/ft.	\$30/ft.	
Electricity Fee					
20a/120v x 1	\$245	\$245	\$245	\$245	
40a/240v x 1	\$365	\$365	\$365	\$365	
Each Additional 20 Amps	\$125	\$125	\$125	\$125	
REQUIRED - Water	\$25	\$50	\$75	\$100	
REQUIRED Non-Refundable - Clean Up Deposit	\$75	\$125	\$225	\$250	
REQUIRED - Street Fair and Community Special Event License	\$20	\$20	\$20	\$20	
REQUIRED Non-Refundable Application Fee	\$50	\$50	\$50	\$50	
TOTAL					

DO NOT SUBMIT PAYMENT UNTIL ACCEPTED.

~~~~~ Location ~~~~~



Please Circle your Booth Location and Mark Order of Preference:

_____ 4th Street NE _____ 5th Street NE _____ 7th Street NE

_____ 4th Street SE _____ 5th Street SE _____ 7th Street SE _____ 8th Street SE

_____ 4th Street NW _____ 5th Street NW _____ 7th Street NW

_____ 4th Street SW _____ 5th Street SW _____ 7th Street NE _____ 8th Street NE

Please note there is no electricity or water available on 4th Street or the North side of 8th Street. Contact FAMA for more information. Requesting and paying for a specific location does not guarantee that location. Application does not guarantee acceptance.

Booth Dimensions:

Length: _____ Depth: _____ (maximum depth allowed is 10')

Special Needs: _____

Booths are placed end-to-end. All measurements must account for the complete unit, including but not limited to, overhangs, storage, cooking area, entrance/exit, hitches, etc.

Failure to provide an accurate measurement will result in additional fees. Expulsion from the event without a refund will occur if the booth cannot be loaded during setup because of inaccurate measurements or description of special needs were not provided.

Check List: please make sure these are completed before mailing your application!

- ☐ Completed Application with Signature Page (**Pages 1–3 of this Document**)
- ☐ Complete Menu (**Due with Application**)
- ☐ Photo of booth setup, including overhangs, storage, cooking area, entrance/exit, hitches, etc. if applicable. (**Due with Application**)
- ☐ Payment of all Fees (**Due Upon Acceptance**)
- ☐ Certificate of Liability Insurance naming **North Fourth Avenue Merchants Association, Inc.** as additionally insured for one million dollars (\$1,000,000), (**Required 30 Days Prior to the Fair if Accepted**)
- ☐ Copy of the Pima County Health Department Permit (**Required 30 Days Prior to the Fair if Accepted**)

PLEASE READ AND SIGN THE APPLICATION AGREEMENT:

I hereby release the North Fourth Avenue Merchants Association, Inc. (FAMA) from all liability because of personal injury, loss, or property damage caused by theft, fire, public catastrophe, act of God or other causes. I agree to indemnify FAMA and the Fair if it suffers any loss or damage because of any act on the part of or their agents and to provide FAMA with a Certificate of Insurance naming the North Fourth Avenue Merchants Association, Inc. as additionally insured for one million dollars (\$1,000,000).

I acknowledge that I have received, read, and understand the Food Cart Information & Rules included with this application and agree to abide by all rules and requirements of FAMA.

I understand FAMA, at its sole discretion, may prohibit the conduct of any activity whatsoever which deems detrimental or not in the best interest of the event.

I understand there are no refunds within thirty (30) days of the Fair's opening day.

Applicant's Signature

Date

Fees: Payment can be made upon acceptance

Please note that for all Credit Card payments, a 3% processing fee will be applied.

Enclose a check, cashier's check, or money order payable to "FAMA" for all fees. **All payments will be deposited upon receipt.** All fees, excluding the \$50 Application Fee, will be refunded if the application is declined. All returned checks are subject to a \$35 service charge.

Application does not guarantee acceptance.

Booth Placement:

Menu variety and time of application determine the placement of all food vendors.

Any specific location requests will be evaluated on the mix of all food vendors, booth size, and power requirements.

Requesting and paying for a specific location does not guarantee placement in that location.

Application does not guarantee acceptance.

FAMA Merchant Members and beer booth participants have priority location.

Food Booth Rules:

Health Permits

Food Vendors must abide by all Pima County Health Department Regulations and secure all permits required to operate.

Failure to obtain a Pima County Health Permit or follow their regulations will result in immediate expulsion from the show without a refund of any fees or deposits.

DO NOT SEND YOUR PIMA COUNTY HEALTH PERMIT APPLICATION TO FAMA!

All health permit applications must be completed with the Pima County Health Department. Permit applications, fee schedules, and guidelines are available at:

<https://www.pima.gov/2275/Business-Resources-Guidelines>

A copy of your Pima County health permit for this Fair must be submitted thirty (30) days prior to the Fair.

Menu

To maintain diversity of options for our guests, menu items will be limited to five (5) items. Applicants must provide us with their menu and prices **MUST** be included on the menu. **NO** exceptions

Booth Space

Food booth space is determined by the entire length of the booth/setup, including overhangs, storage, cooking area, entrance/exit, hitches, etc.; no units can be deeper than 10'.

Vendors may not store supplies or any other materials on the sidewalk. This is highly regulated.

Booths must be attractive, and photographs of the booth must be submitted with the application. All booths must comply with [Tucson Fire Department Cooking Booth Regulations](#), which are separate from the requirements of the Pima County Health Department.

All applicants are required to check in prior to setting up. Set-up must be completed by 8:00 a.m. on opening day, at which point no more vehicular traffic will be allowed on the avenue for the duration of the fair. Booths must be open by 10:00 a.m. and remain open until the official closing on all three days. Food vendors must claim their assigned booth space no later than 8:00 a.m. on Friday, or it may be forfeited.

Food vendors are required to provide a fire extinguisher (see [Tucson Fire Cooking Booth Regulations](#)). Special extinguishers are required for deep fryers. No flames are allowed beneath canopies.

STYROFOAM AND GLASS PRODUCTS ARE BANNED

WATER AND GREASE MUST NOT BE DUMPED ON THE STREET, INCLUDING STORM DRAINS OR ANY OTHER PUBLIC FACILITY. This includes load-out, as water rolls downhill and can cause damage to our artists' work. Please be mindful of those around you. Grey-water containers and separate grease containers are provided in each of the food court areas.

Vendors must provide one 30-gallon trashcan with a lid for their own garbage, which must be emptied regularly into designated dumpsters. VENDORS MAY NOT USE MERCHANT OR NEIGHBORHOOD DUMPSTERS/BINS. VENDORS FOUND USING THESE WILL BE REMOVED FROM THE FAIR WITHOUT REFUND OF ANY FEES/DEPOSITS.

Vendors are responsible for keeping their area clean and for disposing of charcoal and grease in designated barrels. VENDORS FOUND DUMPING GREASE ON THE STREET OR DUMPING CHARCOAL IN NON-APPROVED TRASH CANS/DUMPSTERS WILL BE REMOVED FROM THE FAIR WITHOUT REFUND OF ANY FEES/DEPOSITS.

Please note: all overhead tents, canopies, umbrellas, etc. MUST be weighed down. No exceptions.

Sales Tax License/Permits:

The Arizona Department of Revenue (ADOR) and the City of Tucson Revenue Division require contact information for everyone participating in the event. All participants are required to fulfill their legal, statutory obligations and will be contacted by the state and city for filing procedures and payment of all sales taxes and fees.

- **Street Fair and Community Special Event License.** This fee is included in the application and is required for each event. A physical license is included in the registration packet at check-in and needs to be displayed in your booth.
- **City of Tucson Municipal Tax License.** This is an annual fee of \$20 **in addition** to the "Street Fair and Community Special Event License." It is not included in the application and is good for one calendar year, January 1 to December 31.
 - Participants new to Arizona need to apply to ADOR for an [Arizona Transaction Privilege Tax \(TPT\) License](#). The city code is "TU" for the City of Tucson.
 - Participants who already have an Arizona TPT must add Tucson (TU) as a location in the City Column of the TPT return and pay the annual \$20 fee and any collected city taxes when submitting their return.
 - All state and city taxes are reported and paid using one of the state's TPT returns. Taxpayers can use the TPT-EZ if they have only one location but must file the TPT-2 online at [AZTaxes.gov/Home](https://aztaxes.gov/Home) if they have multiple locations. [Tutorials are available here.](#)
- **[Arizona Transaction Privilege Tax \(TPT\) License.](#)** If you already have an Arizona TPT license, you need to make sure and follow all rules for renewal and collection. All fees and taxes are collected by AZDOR and are not included in the booth fee.

Participants should register for their tax license prior to the event.

The final responsibility for the license and collecting/paying sales tax is on the participant. The State of Arizona Sales Tax is 6.1%. The City of Tucson Sales Tax is 2.6%.

Utilities:

Electricity: Only UL listed equipment is allowed and electrical overloading is not permitted. Vendors must provide their own cable. Vendors needing 240-volt power must clearly indicate it on the application, as this may determine placement at the Fair. **Gas-powered generators are NOT allowed.** Battery powered generators are allowed and may only be used on 4th Street and are not

allowed in 5th Street, 7th Street, and 8th Street food courts. Three-phase power is not available. Please include all fees with the application. FAMA provides an onsite electrician during set-up.

Water: Payment for water is mandatory, except on 4th Street. Vendors must provide at least 25' of potable water safe hose.

Lemonade and Iced Tea:

THE SALE OF LEMONADE AND ICED TEA BY ANY FOOD VENDOR IS ABSOLUTELY PROHIBITED.

We have lemonade and iced tea vendors whose sole income is based on the sale of these products. We are asking you to respect their business the same way they respect yours.

Ice MUST be purchased through FAMA. Pre-orders will be available two weeks prior to the fair. Ice can be ordered in advance by texting your name, business name, booth number, and quantity needed to 520.591.5900. Any food vendor found using their own ice will be fined \$500, regardless of the number of bags, and risk not being invited back to future fairs.

Please Note: Pre-ordered ice will be delivered each morning, and it is possible that they will drop-off your order prior to your arrival on site.

Those vendors who pre-order ice prior to the fair will have priority for delivery. Vendors who do not pre-order will receive their ice once all the pre-orders are filled. Please take advantage of the pre-order service.

Insurance:

Vendors are required to provide a Certificate of Liability Insurance showing the North Fourth Avenue Merchants Association, Inc. as additionally insured for a minimum of \$1,000,000 per person per accident/claim. Insurance certificate must be sent to FAMA thirty (30) days prior to event and may be mailed to the office or emailed to events@fourthavenue.org.

Cancellation Policy:

All cancellations must be submitted in writing to events@fourthavenue.org. No verbal requests will be honored. Any cancellation received 30 days or less prior to the first day of the fair will result in NO refund. All cancellations made prior to 30 days from the first date of the fair will receive a full refund less credit card fees, application fee, and a \$75 processing fee.